



Public Health
Prevent. Promote. Protect.

**Woodford County
Health Department**

Board of Health Agenda

Monday, July 23, 2018

7:00 p.m.

I. Call to Order

II. Public Input

III. Approval of minutes

Approval of May 21, 2018 minutes

Review of executive session minutes 5/12/18; 11/5/18; 3/23/19; 5/14/12

IV. Reports

Environmental Health Reports

Maternal Child Health Reports

Third Party Billing Report

V. Financial Reports

Monthly financials/Bills paid in vacation

VI. Old Business

Building discussion

WCHD lease

VII. New Business

Administrator Report

Proposed: Archive 104 Enforcement Procedures for Violations and replace with
104 Food Enforcement Policy and Procedure

Proposed: IT plan to include updated equipment, software and emails

Proposed: Contracting an Architect for additional space

Discussion: MOU with County for Health Department Building

Proposed: Health Department building internal issues to address

Proposed: Options for WCHD on-call

Proposed: WCHD work phone options

Budget discussion (finalized at a special meeting in August or September)

Proposed: FMLA approval process

VIII. Executive Session – 5 ILCS 120/2 (c) (1) – Personnel

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IX. Adjournment

Next Meeting: September 24, 2018