

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, MARCH 11, 2019  
AGENDA  
4:00 PM**

- 1. Call to Order**
- 1. Roll Call** – Barry Logan (ch), Donald Tolan (v-ch), Emily Barker, Justin Faulk, Blake Parsons
- 2. Approval of Minutes**
  - a. Approval of February 11, 2019 minutes
- 3. Public Input**
- 4. Approval of Claims**
- 5. Coroner**
- 6. ESDA**
- 7. Sheriff**
- 8. Animal Control**
- 9. Health Department**
- 10. New Business**
- 11. Unfinished Business**
  - a. Ferral Cat Issue
- 12. Other**
- 13. Executive Session – Roll Call Vote**
- 14. Any action coming out of Executive Session**
- 15. Adjournment**

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, FEBRUARY 11, 2019  
MINUTES  
4:00 PM**

**1. Call to Order**

**2. Roll Call** – Barry Logan, Donald Tolan, Emily Barker present. Justin Faulk and Blake Parsons excused.

**3. Approval of Minutes**

a. Approval of January 7, 2019 minutes

Motion to approve January 7, 2019 minutes made by Tolan, seconded by Barker. *Motion passed.*

b. Approval of January 7, 2019 Jail/Public Safety Building/Courthouse tour minutes

Motion to approve January 7, 2019 jail/public safety tour minutes made by Barker, seconded by Tolan. *Motion passed.*

**4. Public Input**

**5. Approval of Claims**

Motion to approve February claims made by Tolan, seconded by Barker. Question regarding the inspection on the elevator. The law changed, and a third party has to inspect the elevator. The elevator in the Courthouse was installed in the 70's. The switches are no longer made. We have a few as extras in case they are needed. *Motion passed.*

**6. Coroner**

**7. EMA**

Mr. McCanless received the fourth quarter payment from a grant for \$6,300.

**8. Sheriff**

a. Update Bell Project

The initial check has been sent to Veridin and we are moving forward on the project. We currently have over \$7,000 in donations for the clock and according to Mr. Jerry Smith there will be more donations coming in. Sheriff Smith got a call from a gentleman who works with historical projects. The bell project may be eligible for a grant. Sheriff Smith is filling out the grant paper work to submit to them. The electrical upgrade for the bell has been completed. The striking of the bell can be controlled from Sheriff Smith's office.

b. Update HVAC Project

The unit to upgrade the computer room is moving forward. The inside unit has been installed and the outside unit is ready to be installed but the construction company is waiting on better weather to install the unit.

c. Update Heatpump project

It was approved for three water source heat units for \$18,000. Bill Coffman arranged to receive a fourth heat unit for the same price. He is working on where to put the fourth unit.

d. Update Courthouse Roof

During the cold and thaw the Courthouse roof has had some leaks. Kreiling came out on Saturday and fixed it. Since their fix there have been no problems. Sheriff Smith will be looking into replacing the roof as a next step.

e. Update Starcom21 radio project

Sheriff Smith is working with Motorola. The process is moving slower than anticipated, but they are making sure we get the coverage we need. They will be adding at least two towers – one in Minonk and the other north of Metamora. We pay for and install the towers, then relinquish the tower over to Motorola. Motorola will then maintain and take over the tower. These new towers should help with the vehicular repeaters. Sheriff Smith is hoping to be up and running by late summer.

f. Update Annex 3 project

We have filled out another set of paperwork and submitted it. Just waiting to hear where we stand.

g. Update Lactation Rm

By June 1<sup>st</sup> 2019 all facilities have to include a lactation room. There are two bathrooms in the upper floor of the Public Safety Building, and two bathroom on the lower level of the Public Safety Building. Judge Feeney thought the best solution would be to take one of the bathrooms, remove the toilet, and place a small table and chair in it. The other bathroom on that floor would be a unisex bathroom. The committee felt that was a good solution.

h. Vehicle purchase approval

We have approved the purchase for a vehicle up to \$32,000. If Sheriff Smith finds a vehicle, he has to take a check with him. The resolution does not stipulate that the money could be paid in vacation. It was discussed that Sheriff Smith could call Mr. Logan, and Mr. Logan could make the necessary call to the County Clerk to allow it to be paid in vacation.

## 9. Animal Control

The Messen Trust Agreement has been sent to the Trust for their signature, but we have not received it back yet.

## 10. Court Services

a. Probation and Court Services annual report (informational)

Matt Noar presented the annual report. He also included a section that describes what the office does. There was a drop in numbers between 2016 and 2017 because of a sentencing reform. 2017 and 2018 there was a gradual increase in numbers. The probation department has been under budget for several years. (report attached)

b. Work Compensation (Informational)

Mr. Will Scanlon, Trial Court Administrator for the 11<sup>th</sup> Judicial Circuit, reported that the probation contract expired in November. While they have agreed upon a contract, there is one issued that still needs to have all the details worked out. It will not be part of contract but be part of Probation Officer Personnel Policy. Probation officers will be able to carry weapons. It will mirror the Sheriff provisions. We will start with two officers, who will go through the 40 hours of state mandated training to carry the weapon. After completion of the state training, they will go through the County qualification, and then the Judge will okay them to carry a weapon. This will affect the workers compensation as they will no longer be considered clerical, but now move to law enforcement. It will be approximately a \$14,000 increase, plus training and equipment cost. This increase in cost will be covered under Probation's budget.

## 11. Health Department

a. GATA Updates

Hillary Aggertt reported that she has reached out to the state Representative Bennet for help. She asked Peoria County for templates that they have used, and Peoria is putting out an RFP for an indirect cost allocating plan. She provided the committee with a copy of what Peoria is using. We do not have cost analysis to know how to charge for items. Ms. Aggertt provided a list of 2018 and 2019 grants she has to put into GATA. She has to have all information entered into GATA by the end of May. She has to report monthly what she puts in for reimbursement, but it doesn't show up on our books until the money is received. We do not meet the threshold for Federal grant money to do a single audit, so the Health Department's audit is included with the county audit. The county audit should be done in March. Ms. Aggertt knows there will be potential concerns found in the audit and

doesn't know if we can make corrections in the GATA system in the time allocated or if an extension can be granted.

**12. New Business**

**a. Discussion/action on possession of road in front of Board Room.**

Court Street, that runs in front of the Board Room, is owned by the City of Eureka, but we maintain it and would like to take it over. Sheriff Smith has spoken to the City Administrator and the City is in favor of us taking it over. The City also wants to give us the alley to the east of the Board building. The City is looking at quick deeding it to us. The City will do all the work on this, and get us the paperwork. At some point, Mr. Minger will have to review the paperwork. There should not be any cost to the County for the paperwork and filing of deed. The committee does not see any downside to taking over the street as we already maintain it, patch it, plow it, etc.

**13. Unfinished Business**

**a. Feral Cat issues**

Mr. Hinrichsen is not present to discuss, so this will be moved to next month's agenda.

**14. Other**

**15. Executive Session – Roll Call Vote**

**16. Any action coming out of Executive Session**

**17. Adjournment**

Motion to adjourn made by Tolan, seconded by Barker. *Motion passed.*

Meeting adjourned at 4:55 PM.

Submitted by: Deb Breyman

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Barry Logan, Chairman  
Public Safety