

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, FEBRUARY 11, 2020
AGENDA
4:30 P.M.**

1. Call to Order

2. Roll Call – Russ Cotton, Chuck Nagel, Jason Spence, Emily Barker, Dan Steffen

3. Approval of Minutes

- a. Approval of January 21, 2020 special meeting minutes.

4. Public Input

5. Appointments

- a. Appointment of Joe Schmitt to the Oakridge Sanitary district to complete the unexpired 3 year term of Nathan A Adair expiring June 1, 2021.
- b. Appointment of Zoe Troxell to the Oakridge Sanitary District for a 3 year term expiring June 1, 2022.
- c. Appointment of Jerry Smith as first alternate Road & Bridge Committee, Finance Committee, Public Safety Committee, County Offices Committee, and CP&Z Committee for a term expiring the first Monday in December 2020;
- d. Appointment of Chuck Nagel as second alternate to Road & Bridge Committee and Public Safety Committee for a term expiring the first Monday in December 2020;
- e. Appointment of Barry Logan as second alternate to CP&Z Committee and County Office Committee for a term expiring the first Monday in December 2020;
- f. Appointment of Jason Spence as second alternative to the Finance Committee for a term expiring the first Monday in December 2020.
- g. Reappointment of Donald Rients to the Benson Fire Protection District for a 3 year term expiring May 1, 2022.
- h. Reappointment of Richard B. Burmood to the Benson Fire Protection District for a 3 year term expiring May 1, 2023.
- i. Reappointment of Bonnie Allen to the Board of Health for a 3 year term expiring on November 20, 2022.
- j. Reappointment of Emily Barker to the Board of Health for a 1 year term expiring the 1st Monday in December 2020.
- k. Reappointment of Donald Benedict to the el Paso Fire Protection District for a three year term expiring April 30, 2023
- l. Reappointment of Robert L. Reason to the Spring Bay Fire Protection District for a three year term expiring April 20, 2023.

6. Approval of Claims

- a. Approval of December claims
- b. County Board Per Diem – Roll Call Vote

7. Unfinished Business

- a. Codification

8. New Business

- a. Motion to approve moving the polling place in Roanoke 1 from the Public Library at 123 E. Broad Street, Roanoke IL to the Roanoke Recreational Park building located on W. Victory Ave, Roanoke IL.
- b. Approval of Resolution 2019/20 #022 approving the amending of Board rules.

9. Other

10. Executive Session (if necessary)

11. Any action coming out of Executive Session

12. Adjournment

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JANUARY 21, 2020
SPECIAL MINUTES
6:00 P.M.**

1. Call to Order

2. Roll Call – Russ Cotton (ch), Emily Barker, Dan Steffen, Jason Spence present. Chuck Nagel is excused

3. Approval of Minutes

a. Approval of December 10, 2019 regular meeting minutes.

Motion to approve December 10, 2019 minutes made by Steffen, seconded by Spence.
Motion passed.

b. Approval of December 17, 2019 special meeting minutes.

Motion to approve December 17, 2019 minutes made by Spence, seconded by Barker.
Motion passed.

4. Public Input

5. Appointments

a. Approval of reappointment of Ed Lemman to the Congerville Rural Fire Protection District for a 3 year term expiring May 1, 2022.

b. Approval of appointment of Donald Tolan to CP&Z to fill the unexpired term of Andy Rokey.

c. Approval of appointment of Kim Holmes as the ZBA Chairman.

d. Approval of appointment of Jerry Smith to the County Board to fill the unexpired seat of Andy Rokey.

Motion to approve all appointments made by Spence, seconded by Steffen. *Motion passed.*

6. Approval of Claims

a. Approval of December claims

Roll call vote to approve December claims. Cotton- Yes; Barker – Yes; Steffen- Yes; Spence- Yes. December claims were approved.

b. County Board Per Diem – Roll Call Vote

Three per diem claims were presented for Bryant Kempf, Justin Faulk, and Don Tolan.

Motion to approve per diem claims made by Spence, seconded by Barker. *Motion passed.*

7. Unfinished Business

a. Approval of Resolution 2019/20 #016 Drug and Alcohol Use/Abuse Policy

It was explained that the drug and alcohol policy was approved last month along with the sexual harassment policy. However, they were lumped together in one resolution, and it was felt that they needed to be broken apart. This resolution separates the drug and alcohol policy from the sexual harassment policy. Motion to approve resolution 2019/20 #016 made by Steffen, seconded by Spence. *Motion passed.*

8. New Business

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JANUARY 21, 2020
SPECIAL MINUTES
6:00 P.M.**

9. Budget

10. Other

11. Executive Session (if necessary)

12. Any action coming out of Executive Session

13. Adjournment

Motion to adjourn made by Steffen, seconded by Barker. *Motion passed.*

Meeting adjourned at 6:05 PM.

Submitted by: Deb Breyman

Russ Cotton, Chairman
County Office Committee

Oakridge Sanitary District
1503 Hickory point Rd.
Metamora, IL 61548
Phone: 309-397-7568

Jan 1, 2020

Woodford County Clerk
115 N. Main- Room 202
Eureka, IL 61530-1273

RECEIVED

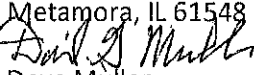
JAN 14 2020

WOODFORD COUNTY
CLERK AND RECORDER

SUBJECT: Appointments and/ or Reappointments

Please be advised the terms of office for the following individuals:

<u>Committee Member</u>	<u>Term</u>	<u>Expiration</u>	<u>Appointed/Reappointments</u>
Joe Schmitt	Replaced Nate Adair- resigned	?	Appointed Trustee
Zoe Troxell	3 yr	?	Reappointed Trustee

Oakridge Sanitary District
1503 Hickory Point Road
Metamora, IL 61548

Dave Muller
President

Appointment of Joe Schmitt to the Oakridge Sanitary district to complete the unexpired 3 year term of Nathan A. Adair expiring June 1, 2021.

Reappointment of Zoe Troxell to the Oakridge Sanitary District for a 3 year term expiring June 1, 2022.



Office of the County Board Woodford County, Illinois

January 28, 2020

The Honorable John Krug
Woodford County Board Chairman
Woodford County Courthouse
115 N. Main Street
Eureka, Illinois 61530

Request the County Board to appoint the following:

Jerry Smith as first alternate Road & Bridge Committee, Finance Committee, Public Safety Committee, County Offices Committee, and CP&Z Committee for a term expiring the first Monday in December 2020;

Chuck Nagel as second alternate to Road & Bridge Committee and Public Safety Committee for a term expiring the first Monday in December 2020;

Barry Logan as second alternate to CP&Z Committee and County Office Committee for a term expiring the first Monday in December 2020;

Jason Spence as second alternative to the Finance Committee for a term expiring the first Monday in December 2020;

Please let me know if you have any further questions.

Appointment of Jerry Smith as first alternate to the Road & Bridge Committee, Finance Committee, Public Safety Committee, County Offices Committee, and CP & Z Committee for a term expiring the 1st Monday in December 2020.

Appointment of Chuck Nagel as second alternate to the Road & Bridge Committee and Public Safety Committee for a term expiring the 1st Monday in December 2020.

Appointment of Barry Logan as second alternate to the CP & Z Committee and County Offices Committee for a term expiring the 1st Monday in December 2020.

Appointment of Jason Spence as second alternate to the Finance Committee for a term expiring the 1st Monday in December 2020.

Sincerely,


John Krug
County Board Chairman

Benson Community Fire Protection District

416 Front St., P.O. Box 406

Benson, Illinois 61516

Request for Trustee Re-Appointment

RECEIVED

JAN 30 2020

WOODFORD COUNTY
CLERK AND RECORDER

The Benson Community Fire Protection District Board of Trustees would like to request that Richard B. Burmood be re-appointed by the Woodford County Board to serve as trustee on the fire protection district board for a term of three years. and Donald J. Rients - per O'hilla Kennel at Essif Law Office

Very truly yours, *Benson Fire Protection District*
President: D J Rients

The Benson Community Fire Protection District Board of Trustees

Date 1-14-2020

Reappointment of Donald J. Rients to the Benson Fire Protection District for a 3 year term expiring May 1, 2022.

Reappointment of Richard B. Burmood to the Benson Fire Protection District for a 3 year term expiring May 1, 2023.



Office of the County Board Woodford County, Illinois

February 3, 2020

The Honorable John Krug
Woodford County Board Chairman
Woodford County Courthouse
115 N. Main Street
Eureka, Illinois 61530

Reappoint Bonnie Allen to the Board of Health for a 3 year term expiring on November 30, 2022.

Reappoint Emily Barker to the Board of Health for 1 year term expiring the 1st Monday December 2020.

Please let me know if you have any further questions.

Sincerely,

John Krug
County Board Chairman

El Paso Fire Protection District
700 S. Fayette Street
PO Box 56
El Paso, IL 61738

RECEIVED

FEB 05 2020

WOODFORD COUNTY
CLERK AND RECORDER

In Regards: Appointment of Fire Trustees
Dated: February 6, 2020

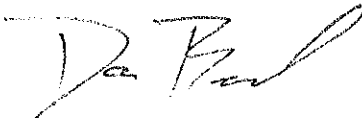
Woodford County Board
Attn. Chairman
111 E. Court Street
Eureka, IL 61530

Dear Chairman;

The Trustees of the El Paso Fire Protection District ask for you to re-appoint Mr. Donald Benedict as Trustee for our Board.

Mr. Donald Benedict will be a three year appointment to expire April 30, 2023.

Thanking you in advance,



Donald Benedict
Secretary,
El Paso Fire Protection District

Reappointment of Donald Benedict to the El Paso Fire Protection District for a three year term expiring April 30, 2023.

1/14/2019
ROBERT L REASON
President Board of Trustees
Spring Bay Fire Protection District
310 W Missouri St
Spring Bay, IL 61611

Barbara A Smith
Chief Deputy Clerk
Room 202

I come to you asking that your County Board make a re-appointment for. Robert L Reason of the Spring Bay Fire Protection District. His appointment is due May first. Mr. Reason has been on the Board for 21 years and would like re-appointed to the Spring Bay Fire District Board of Trustees. Thanks again for the Boards review, for re- appointment of Robert I Reason.

With, Regards: Robert L Reason
55 North St
East Peoria, IL
61611
PH-309-265-6472

Reappointment of Robert L. Reason to the Spring Bay Fire Protection District for a three year term expiring April 30, 2023.

WOODFORD COUNTY CLERK AND RECORDER

Dawn L. Kupfer

115 N. Main St., Room 202

Eureka, Illinois 61530-1273

Office Phone: 309-467-2822 Office Fax: 309-467-7391

February 5, 2020

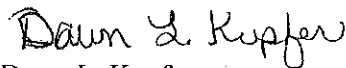
To: Woodford County Board
Jeremy Knepp, Roanoke Township Supervisor
Village of Roanoke
Tim Ruestman, Republican Party Chairman
Junius Rodriguez, Democratic Party Chairman
Robert Huschen, Roanoke 1 Precinct Committeemen
State Board of Elections

From: Dawn L. Kupfer

RE: Temporary Change of Roanoke 1 polling location

The Woodford County Clerk's office recently received notification from Joel D. Shoemaker, Director of the Illinois Prairie District Library (see attached letter). In the letter, the Clerk's office was notified the Roanoke branch, located at 123 E. Broad Street, Roanoke, IL 61561, is under renovations. This location has been the polling place for Roanoke 1 since September of 2006. Initially, renovations were scheduled to be completed in October 2019 and then, due to necessary asbestos remediation, the schedule has been extended into February 2020. Due to the upcoming General Primary Election, which will be held on March 17, 2020, the Woodford County Clerk's office is seeking the approval of temporarily moving the polling place location. In order to properly notify the registered voters in the Roanoke 1 precinct, the Clerk requests to temporarily move the polling place for Roanoke 1 from the Roanoke branch of the Illinois Prairie District Library located at 123 E. Broad Street, Roanoke to the Roanoke Recreational Park building located on W. Victory Avenue (located next to the Roanoke Pool), Roanoke, Illinois, 61561.

Respectfully,



Dawn L. Kupfer
Woodford County Clerk and Recorder
115 N. Main Street, Room 202
Eureka IL 61530



ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY

Where Knowledge Grows

Joel D Shoemaker, Director

Dawn L Kupfer
Woodford County Clerk & Recorder
115 N Main St, Room 202
Eureka, IL 61530-1273

RECEIVED
JAN 18 2020
WOODFORD COUNTY
CLERK AND RECORDER

Ms. Kupfer,

The Roanoke branch of the Illinois Prairie District Public Library, located at 123 E Broad St, Roanoke, IL 61561, is under renovations. Initially, renovations were scheduled to be completed in October 2019 and then, due to necessary asbestos remediation, the schedule was extended to February 2020. Now, due to unforeseen existing conditions, the contractor has extended the end date for remodeling to the end of March/early April 2020. As a result, we are unavailable to be a polling place for the March 17, 2020 primary election.

This is a one-time unavailability. We are thrilled to act as a polling place and will be available for the November 2020 election.

The Illinois Prairie District Public Library apologizes for this inconvenience and certainly appreciates the understanding of the County Clerk's office. Please let me know if any further questions or concerns result from this announcement.

Cordially,

Joel D Shoemaker, MLIS
Director



STATE OF ILLINOIS)
) SS.
COUNTY OF WOODFORD)

WOODFORD COUNTY BOARD

February 18, 2020

RESOLUTION # 2019/20-#022

RESOLUTION AMENDING BOARD RULES

WHEREAS, the Woodford County Board at the organizational meeting in December 2018 adopted the Rules of the County Board; and

WHEREAS, Section 4 (Q) of the County Board rules permits an alteration of the rules providing a two-third majority vote; and

WHEREAS, there is a need to amend the rules for the purpose of adding alternates to committees in order to reach a quorum; and

WHEREAS, a resolution has been requested to alter the current rules by adding the following to Section 6 letter O to read as follows:

The Chairman may appoint to each standing committee two (2) alternate committee members. This person is not counted towards a quorum nor does he/she have voting rights at the committee unless three (3) or more committee members are absent. The alternate committee member(s) does not vote unless he/she is recognized by the committee chairman as a full fledge committee member because of the absence of three (3) or more committee members. The committee chairman would contact the alternate committee member(s) before the committee meeting to arrange for the alternate committee member(s) to attend as a full fledge member. The chairman of the committee will call the first designated alternate committee member first, and the second alternate member second for an alternate member of the committee to be full fledge members for that one meeting.

NOW THEREFORE, BE IT RESOLVED, by the Woodford County Board, State of Illinois, that the language be added to Section 6 letter O of the Rules of the County Board.

ADOPTED by a majority vote of all the members of the Woodford County Board this 18th day of February, 2020.

Dawn Kupfer
Clerk of the Woodford County Board

John Krug
Chairman of Woodford County Board